



## 2017 Annual Report

Presented at the May Member Meeting

May 10<sup>th</sup>, 2018



*"Water links us to our neighbor in a way more profound and complex than any other."*

*-John Thorson*

# 2018 May Member Meeting Agenda

May 10<sup>th</sup>, 2018. 4 P.M. Stow, New York.

Review of the 2017 May Member Meeting Minutes

Presentation of the 2017 Annual Report

Board of Directors Election

Open Floor - Membership

## Summary of 2015-2017 Achievements

The Chautauqua Lake & Watershed Management Alliance (Alliance) has had an exciting and successful first three years in operation. During this time, the Alliance was honored by 31 Founding Member organizations coming together in 2015 and 27 Members in 2016 & 2017 who all understand the incredible asset that Chautauqua Lake is to our entire community. During this time, the Alliance has worked with the County and area Foundations to secure \$385,000 in local funding specifically to be used for local match requirements on member project non-local grant submissions. These local match dollars leverage limited local resources to bring additional state and other outside dollars to our community to fulfill recommendations made in the Chautauqua Lake Watershed Management Plan and the Chautauqua Lake Macrophyte Management Strategy. Of the \$385k in local match funding secured by the Alliance, approximately \$187k has been successfully utilized and leveraged to bring in a total of just under \$2.14 million in state dollars to our community representing over \$3.14 million in total project investments in our lake and watershed. There were twelve active projects during 2017 whereby the Alliance was the primary project facilitator as well as one succinct 2017 County 2% Reserve Fund program which was activated and completed between 7/2017-12/2017. These projects are physically located in the Town of Busti, Town of Chautauqua, Town of Ellery, Town of North Harmony, Village of Celoron, Village of Lakewood, and the Village of Mayville. This means we are currently working with seven of the nine municipalities that directly border Chautauqua Lake as well as the County and multiple other non-municipal member partners to develop quality impactful projects, secure funding and ensure implementation and project completion. Additional project details can be found on Pages 5-17 under the “2015-2017 Alliance Led Project Summaries” section of this report.

## 7/2017-6/2018 Members

- Chautauqua – Cattaraugus Board of Realtors
- Chautauqua County Chamber of Commerce
- Chautauqua County Government
- Chautauqua Institution
- Chautauqua County Soil & Water Conservation District
- Chautauqua County Visitors Bureau
- Chautauqua Lake Association
- Chautauqua Lake Fishing Association
- Chautauqua Lake Partnership
- Chautauqua Utility District
- Chautauqua Watershed Conservancy
- Holmberg Foundation
- Jamestown Audubon Society
- Jamestown Board of Public Utilities
- The Lenna Foundation
- NYS Office of Parks, Recreation and Historic Preservation – Allegany Region
- North Chautauqua Lake Sewer District
- South & Center Chautauqua Lake Sewer District
- Town of Busti
- Town of Chautauqua
- Town of Ellery
- Town of Ellicott
- Town of North Harmony
- Village of Bemus Point
- Village of Celoron
- Village of Lakewood
- Village of Mayville

## History and Mission

The Chautauqua Lake & Watershed Management Alliance (Alliance) is the natural evolution of the Chautauqua Lake Management Commission (CLMC). Since its inception in 2005 and pursuant to its core mission, the CLMC was a major contributor to the development of the *Chautauqua Lake Watershed Management Plan* and initiated work on the *Chautauqua Lake Macrophyte Management Strategy*, which sets forth specific recommendations for the proper management of our precious natural resources. The CLMC was an advisory committee to the Chautauqua County legislature and having accomplished its core mission, it was determined that the CLMC would sunset in 2014 in order to evolve into a new Alliance.

The Alliance framework was developed through a series of stakeholder meetings, significant research, and forward-thinking innovation. It was established in order to secure funding to implement the recommendations determined under the lake and watershed plans. The Alliance also aims to strengthen existing relationships among member organizations already engaged in important lake and watershed activities, and

to promote a comprehensive and coordinated effort to ensure the sustained health, ecology, and uses of Chautauqua Lake and its watershed.

This Alliance is for the benefit of all Chautauqua Lake and watershed stakeholders and our primary objective is to collaborate and coordinate locally in order to secure State and Federal funds (as well as funds from other sources outside the County) for Alliance Members and Member Projects via grant writing and leveraging local dollars. The Alliance is a non-profit 501(c)3 charitable organization located in Chautauqua County, New York.

Our mission:

The Chautauqua Lake & Watershed Management Alliance, working in collaboration with lake and watershed-related organizations, municipalities and other stakeholders, will promote and facilitate implementation of recommendations from the *Chautauqua Lake Watershed Management Plan* and the *Chautauqua Lake Macrophyte Management Strategy* by prioritizing projects, securing funding and allocating resources.

By working in collaboration with as many stakeholders as possible, we deepen our collective focus, strength, and leveraging capabilities, for the benefit of Chautauqua Lake, its watershed, and ultimately our Community.

# 2015-2017 Alliance Led Project Summaries

## Primary Partner: County of Chautauqua

### Water Quality Improvement Projects (WQIP)

**Description:** Work involves six (6) separate grant awards to address streambank and channel instability at seven (7) priority sites along Prendergast Creek, Bemus Creek (two sites), Goose Creek, Ball Creek, Dutch Hollow Creek, and West Dutch Hollow Creek. The purpose of the work is to improve water quality in Chautauqua Lake and its tributaries by reducing erosion and associated sediment and nutrient loading caused by streambank and channel instability. Sediment transport to the lake, from unstable banks like those being addressed by this work, is a source of nutrients, including phosphorus, which can impair water quality when present at excess concentrations (e.g., contributing to algae blooms and/or excessive nuisance aquatic vegetation growth). The work will also help address ongoing property loss, including imminent threats to infrastructure, caused primarily by bank erosion.

**Projected budget** for all six (6) projects:

Total: ~ \$1.43 Million

State: ~ \$1.07 Million

Local: ~ \$358,000

**Grantee:** County of Chautauqua

**Alliance Role:** Grant writing and administration; project management/coordination

**Other Involved Member Partners:** Chautauqua County Soil & Water Conservation District (technical services); Chautauqua Watershed Conservancy (education & outreach)

**Funding Overview:** The majority of the project cost is funded by the Environmental Protection Fund administered by the New York State Department of Environmental Conservation (NYSDEC). The remaining share is provided by the County of Chautauqua as local matching funds from the Occupancy Tax Program and reallocated Chautauqua Lake Management Commission (CLMC) capital funds. The State-funded share of nearly \$1.1 million would not have been possible without the commitment of these matching funds. Local matching fund contribution percentage requirements vary

depending on the source of funding. These particular WQIPs require a 25% local match. That is, for every \$1,000 of a total project amount, a local match contribution of \$250, in either cash or in-kind services such as equipment, labor, or service from local employees or volunteers, results in an additional \$750 from the State in the form of the WQIP grant award. Local match requirements are a critical tool used by funding agencies to ensure local “buy-in” and encourage high-quality projects with clear value to the local populace. When projects are properly vetted, designed, and executed, both sides benefit because the grant recipient or beneficiary has successfully leveraged a significant return on its investment (in this case, \$4 worth of work for every \$1 spent from local funds), and the grant provider assures itself a well thought-out, effective project.

### **Project Descriptions:**

1. **Prendergast Creek** Stabilization Project, Chautauqua, NY
  - a. Status: Completed, Fall 2016
  - b. Outcomes & Achievements: Completed a streambank stabilization and stream restoration project on an approximately 1,100-foot-long section of creek. Under the direction of the Chautauqua County Soil & Water Conservation District, Contractors installed approximately 650 feet of large rock rip-rap toe protection in two sections, performed bank-slope grading and stabilization with vegetation, installed two cross-channel grade stabilizers (engineered rock riffles), and performed final site cleanup, grading, and seeding. Our project team will continue to monitor the performance of the project, in accordance with the workplan and budget, and evaluate potential needs for project maintenance using remaining project funds allocated for such activities.
  
2. **Bemus Creek** Stabilization Project, Ellery and Bemus Point, NY (two sites)
  - a. Status: Upstream Section completed in Fall 2016; Downstream Section Completed in Summer and Fall 2017
  - b. Outcomes & Achievements: The overall project includes two distinct areas of work along Bemus Creek separated by about 1.5 miles. We identify the two work areas as (1) the upstream section (or, Bemus Creek Upper) and (2) the downstream section (or, Bemus Creek Lower). Most construction on the upstream portion of the project took place in Fall 2016, with minor additional work completed in September 2017. There, under the direction of the Chautauqua County Soil & Water Conservation District, Contractors installed approximately 500 feet of large rock rip-rap toe protection in three sections,

installed about 70 feet of rootwad and stone revetment, performed bank-slope grading and stabilization with vegetation, installed three cross-channel grade stabilizers (engineered rock riffles), and performed final site cleanup, grading, and seeding. Construction on the downstream section of the project was completed in October 2017 by a Contractor under the direction of the Chautauqua County Soil & Water Conservation District. There, the project included the installation of approximately 470 (+/-) feet of heavy rock rip-rap slope stabilization, bank grading, installation of two engineered rock riffle grade stabilizers, installation of willows along the stabilized bank, and final site grading and seeding. Our project team will continue to monitor the performance at both sections of the project, in accordance with the workplan and budget, and evaluate potential needs for project maintenance using remaining project funds allocated for such activities.

3. **Goose Creek Stabilization Project, Busti, NY**
  - a. Status: Permitting completed in 2016; Final design and bidding completed in 2017; Construction contract in place for completion in Summer/Fall 2018
  - b. Objectives: Work will help address streambank erosion and instability along an approximately 225-foot-long section of creek, with the installation of large rock rip-rap toe and slope protection, bank-slope grading and stabilization with vegetation, and restoration of disturbed areas.
  
4. **Ball Creek Stabilization Project, North Harmony, NY**
  - a. Status: Construction completed in Fall 2017; additional site preparation and planting to enhance riparian buffer scheduled for 2018-2020
  - b. Outcomes & Achievements: Stabilized an approximately 250-foot-long section of eroding streambank at the site through the installation of heavy rock rip-rap, bank slope grading, native willow and dogwood plantings, and installation of a grade stabilizer (engineered rock riffle). The project will also include additional riparian buffer-related work. The site is being prepared using an integrated pest management strategy to address the aggressive terrestrial invasive species present at the site (primarily Mugwort) in order to maximize the likelihood of successful establishment of the planned native species. The plans for site preparation and native plantings are based on available scientific publications, best management practices, and coordination with regional experts (Western New York Partnership for Regional Invasive Species Management, Soil & Water Conservation District), and it is anticipated that the establishment of native

plantings will occur over several years. The approach and timing of site preparation activities and installation of native plantings will be adaptive based on how the site responds over the course of several seasons, which is consistent with the typical approach for projects of this type. The re-establishment (with native plants) of the riparian buffer at this site will serve to enhance water quality in Ball Creek and Chautauqua Lake through nutrient uptake as well as helping to further stabilize the repaired streambank through the development of a more robust root system.

5. **Dutch Hollow Creek** Stabilization Project, Ellery, NY
  - a. Status: Completed pre-final design and secured NYSDEC permits in 2017; Final design, outstanding permitting, bidding, and construction scheduled for 2018
  - b. Objectives: Streambank and grade stabilization and stream corridor restoration to address an approximately 1,100-foot-long reach of Dutch Hollow Creek, just north of Interstate I-86, which is negatively impacted by excessive sediment loads and frequent debris jams that obstruct the channel, cause head cutting, cause erosion of banks and new side channels, and result in the formation of oversized depositional features. Work aims to protect nearby infrastructure and banks and significantly reduce the amount of sediment and nutrient loading to downstream areas, including Chautauqua Lake, caused by the ongoing bank and channel instability.
  
6. **West Dutch Hollow Creek** Stabilization Project, Ellery, NY
  - a. Status: Completed pre-final design and secured NYSDEC permits in 2017; Final design, outstanding permitting, bidding, and construction scheduled for 2018
  - b. Objectives: Streambank and grade stabilization and stream corridor restoration to address an approximately 850-foot-long reach of West Dutch Hollow Creek, where abrupt localized channel erosion is resulting in larger-scale negative impacts further downstream in areas where the stream flows in close proximity to residential properties and roadways. The work aims to significantly reduce the amount of sediment and nutrient loading to downstream areas, including Chautauqua Lake, caused by the stream instability.



## **Chautauqua Lake & Watershed Invasive Species Control**

**Description:** The Alliance is working with stakeholders to strengthen local capabilities to monitor, respond to, and manage new or existing invasive species on Chautauqua Lake and in and near its watershed. Work will focus primarily on early detection. Prevention and early detection are critical components of effective and efficient invasive species management programs. Assessment and rapid response are important next-steps after early detection. The costs associated with invasive species control and the sizes of infestation typically increase exponentially with time. Prevention programs alone are unable to stop all invasive species introductions. Therefore, early detection programs seek to identify and address these invasions early in the process when control costs and environmental risks associated with treatment options tend to be lower. The bulk of the work is scheduled to occur in Spring and Summer 2018.

**Projected budget:**

Total: \$50,000

State: \$50,000

**Grantee:** County of Chautauqua

**Alliance Role:** Grant administration; project management/coordination

**Other Involved Member Partners:** Audubon Community Nature Center; Roger Tory Peterson Institute

**Funding Overview:** Funding for this project was secured through the efforts of Senator Cathy Young and the County of Chautauqua in the form of a local assistance grant from the Environmental Protection Fund (EPF), as administered by the New York State Department of Environmental Conservation.

## 2017 County 2% Reserve Contingency Funding of Late Season In-Lake Alliance Member Projects

**Description:** This effort was led by County Executive Vince Horrigan in which the County Legislature approved Resolution 195-17 in July 2017 that allocated up to \$100,000 from the 2% Occupancy/Bed Tax Reserve Fund to the Alliance for 2017 Alliance Member needs based on this year’s late season lake conditions. Lake conditions are known to be ever-variable and the intention of these funds was for any needed actions that address this year’s late season in-lake conditions be made available to Alliance members through a vetted process. It was determined that the Alliance was best positioned to prioritize this funding due to its status as a member organization, whose focus is on a science based adaptive approach to management, and who could quickly mobilize to decision time sensitive project funding requests by Alliance member organizations through Alliance Board review and approval. A number of caveats were ultimately added as amendments including: funding on a reimbursable basis and any funds not utilized in 2017 would return to the Reserve Fund, expenditures had to occur prior to 12/31/2017, expenditures had to be for operating costs (not equipment), and these funds were not to be used for herbicide related costs. A Member Access SOP & Request Form was created and circulated to the full Alliance Membership for submission of funding request to the Alliance Board of Directors. Members submitted seven completed requests. A summary table of submission and funding determinations is below:

Member	Project Type & Title	Location(s)	Project Dates	Funding Request	Status on Request	Total Expenditures at Completion & Reimbursement
CLA	Near-Shore: Floating Vegetation Removal Service Expansion	Whole lake (less Bemus Bay)	8/15- 8/31/17	\$21,600	Approved 8/10/17	\$21,600

CLA	Near-Shore: Floating Vegetation Removal Service Expansion# 2	Whole lake (focus on south basin): Long Point operation: Midway State Park, Wahmeda, Sea Lion Drive and Sandalwood Lane. Lakewood operation: Burtis Bay (extensive need) and along the Outlet by the marinas, at Vukote and in Sherman's Bay	9/1/17- 9/15/17	\$21,600	Approved 8/30/17	\$21,600
Town of North Harmony	Near-Shore: Near-Shore Clean-Up for North Harmony Seniors	North Harmony:Chautauqua Escapes, Woodlawn, Victoria, Wells Bay, Lakeland Road, Watson Road, Hadley Bay, Connelly Park, Quigley Park, Cheney's Point, Long View, Neits Crest, Sunrise Cove, Ashville bay, and Goose Creek Road.	After 9/14/17	\$5,000	Approved 9/14/17	\$3,325

CLP	Near-Shore (retroactive): Chautauqua Lake Near Shore Cleanup Project Extended July 31-September 5, 2017	Bemus Bay	7/31-9/5/17 (retroactive)	\$14,570	Approved 9/14/17	\$14,570
CLP	Weed Surveys: Chautauqua Lake Weed Survey 3rd Quarter 2017"	5 near-shore areas in Chautauqua Lake (not Bemus Bay). Bays being considered are Burtis Bay, I-86 Bridge to Stow, Hadley Bay, Warner Bay, & Sunrise Cove.	After 9/14/17	\$25,000	Declined 9/14/17	n/a
Jamestown BPU	Debris Removal: Chautauqua Lake Outlet/Chadakoin Debris Removal Project	Jones & Gifford to Warner Dam	After 9/14/17	\$24,000	Approved 9/14/17	\$24,000

CWC	Hydro-seeding: David and Margaret Naetzker Preserve Improvement, Ecological Restoration and Sediment Control	Naetzker Preserve in Ashville: approximately 0.6 acres of exposed soils along access road on steep slope.	After 9/14/17	\$14,000	Withdrawn (alternate solution sourced through Soil & Water)	n/a
<b>Total: \$85,095</b>						

Note: Projects listed in the order they were received.

**Conclusion:** All member projects that were awarded funding led to full implementation completion on time (prior to 12/31/2017) and within budget. Members were reimbursed for their costs and the Alliance was then reimbursed by the County for a total of \$85,095. \$14,905 was returned unexpended to the 2% Reserve Fund.

### **Primary Partners: Village of Lakewood & Town of Busti Engineering Planning Grant (EPG)**

**Description:** The Village of Lakewood, in partnership with the Town of Busti, has engaged an engineering consultant to perform a study that inventories and assesses the condition and capacity of existing stormwater infrastructure, defines surface drainage areas (catchment areas), and models nutrient and sediment loads, in order to identify viable future improvement projects that would mitigate potential flooding and have a positive impact on the environmental health of Chautauqua Lake. The engineering work commenced in Summer 2017 and is scheduled for completion ca. May/June 2018.

**Projected budget:**

Total: \$136,500

State: \$100,000

Local: \$36,500

**Grantee:** Village of Lakewood

**Alliance Role:** Grant writing and administration; project management/coordination

**Other Involved Member Partners:** Town of Busti (local match, technical involvement & key project partner); County of Chautauqua (local match)

**Funding Overview:** The State share of funding for the project is provided by a New York State (NYS) Department of Environmental Conservation (DEC) / Environmental Facilities Corporation (EFC) Wastewater Infrastructure Engineering Planning Grant (EPG), funded through the New York Clean Water State Revolving Fund (CWSRF) program. Local matching funds are provided by the Village of Lakewood, Town of Busti, and the County of Chautauqua from the Occupancy Tax Program and reallocated Chautauqua Lake Management Commission (CLMC) capital funds.

### **Primary Partner: Village of Celoron**

#### **Lucille Ball Memorial Park Improvements, Phases I to III, Breakwall, Boardwalk, and Kayak Launch**

**Description:** The Village of Celoron has planned multiple improvements to Lucille Ball Memorial Park located along the Chautauqua Lake waterfront via two New York State grants issued by the Department of State with funds from Title 11 of the Environmental Protection Fund. The Park improvements, scheduled for completion in 2018, will include the replacement of a failing approximately 430-foot-long concrete seawall with a heavy-stone sloped shoreline, addition of an approximately 60-foot-long rootwad revetment for shoreline habitat enhancement at the eastern end of the new breakwall, installation of a new approximately 390-foot-long timber boardwalk atop helical piles, removal of two existing wooden docks and one concrete boat ramp, utilities work, sawcutting asphalt/concrete, and installation of a prefabricated floating handicapped-accessible kayak/canoe launch with gangway. Preliminary engineering and permitting for the waterfront work was largely completed in 2015 and 2016. In 2017, the Village, Alliance, and the Village's engineering consultant completed final design, permit modifications, and bidding and award for construction. The construction contractor will begin work in early 2018. The Village has also completed zoning changes and installed new security cameras at the Park.

**Projected budget for both grants:**

Total: \$874,130

State: \$437,065

Local: \$437,065

**Grantee:** Village of Celoron

**Alliance Role:** Grant writing (for second grant) and project administration

**Funding Overview:** One-half of the project costs will be provided by two grants from the New York State Department of State with funds provided under Title 11 of the Environmental Protection Fund, and the remaining 50% of the project costs will be contributed by the Village of Celoron in the form of cash or in-kind services.

## **Lucille Ball Memorial Park Improvements, Phase IV, Amenities Building**

**Description:** The Village of Celoron will design and construct a new park amenities building in Lucille Ball Memorial Park along Chautauqua Lake. The building will include ADA-compliant restrooms, a drinking fountain, a security system, and a storage area. The project will implement the Chautauqua Lake Local Waterfront Revitalization Program which identified the need for park enhancements at Lucille Ball Memorial Park – the centerpiece of the downtown Celoron. The new building will support increased park and lake use by providing amenities which enhance user experience and allow visitors to stay for longer periods. This project will complement recent or in-progress park enhancements including construction of a new breakwall, waterfront boardwalk, and kayak/canoe launch funded by two previous NYS grant awards. The grant award was issued in December 2017, but the work is scheduled to occur in 2018 and 2019.

**Projected budget:**

Total: \$510,240

State: \$382,680

Local: \$127,560

**Grantee:** Village of Celoron

**Alliance Role:** Grant writing and project management/administration

**Funding Overview:** Seventy-five percent (75%) of the project costs will be provided by a Local Waterfront Revitalization Program (LWRP) grant from the New York State Department of State with funds provided under Title 11 of the Environmental Protection Fund, and the remaining 25% of the project costs will be contributed by the Village of Celoron in the form of cash or in-kind services.

**Primary Partners: Village of Mayville & Town of Chautauqua**  
**Engineering Planning Grant (EPG)**

**Description:** The Village of Mayville, in partnership with the Town of Chautauqua, plans to retain the services of a licensed professional engineer to undertake a study that inventories and assesses the condition and capacity of existing stormwater infrastructure, defines surface drainage areas (catchment areas), and models nutrient and sediment loads, in order to identify viable future improvement projects that would mitigate potential flooding and/or have a positive impact on the environmental health of Chautauqua Lake. The Alliance began assisting the Town and Village with project coordination in December 2017, and the engineering phase of the work is scheduled to start during Summer 2018.

**Projected budget:**

Total: \$135,300

State: \$100,000

Local: \$35,300

**Grantee:** Village of Mayville

**Alliance Role:** Grant writing and administration; project management/coordination; local match via Alliance/Foundation Match Fund

**Other Involved Member Partners:** Town of Chautauqua (local match, technical involvement & key project partner); County of Chautauqua (local match)

**Funding Overview:** The State share of funding for the project is provided by a New York State (NYS) Department of Environmental Conservation (DEC) / Environmental Facilities Corporation (EFC) Wastewater Infrastructure Engineering Planning Grant



(EPG), funded through the New York Clean Water State Revolving Fund (CWSRF) program. Local matching funds will be provided by the Village of Mayville, Town of Chautauqua, the County of Chautauqua from the Occupancy Tax Program and reallocated Chautauqua Lake Management Commission (CLMC) capital funds, and the Alliance from the Alliance/Foundation Match Fund.

## **Alliance as Lead:**

### **Five-Year Implementation Strategy for the Management of Chautauqua Lake and its Watershed**

**Description:** The Alliance initiated this project in Summer 2017 and selected an experienced consulting team in November 2017 via a competitive Request for Proposals. The work will include the development of a Five-Year Implementation Strategy for the Management of Chautauqua Lake and its Watershed that objectively prioritizes management activities and makes recommendations for allocation of present and future resources for such activities. The work will utilize the existing Guidance Documents (Watershed Management Plan, Macrophyte Management Strategy, and Total Maximum Daily Load for Phosphorus), an up-to-date understanding of lake and watershed science, and critical stakeholder input gathered via focus groups and other communications. As part of the Strategy, the consultant will develop a Multi-Criteria Analysis (MCA) tool to help the Alliance and others evaluate and prioritize among a variety of current and future lake- and watershed-based implementation projects. Work on the project began in November 2017, but the majority of the work will occur in 2018 with project completion scheduled for May.

**Alliance Role:** Grantee; Project management/coordination

**Other Involved Member & Non-Member Partners:** All Active and Founding Members will be invited to participate in the project. Additionally, key non-Member watershed and lake stakeholders will also participate in the project. Participation will include written questionnaires, focus group meetings, participation at project meetings, and review and comments for Draft products.

**Funding Overview:** This project was made possible through the generosity of the Sheldon Foundation and the Chautauqua Region Community Foundation (CRCF) who awarded grants to the Alliance to complete the work.

## 5/2017-5/2018 Board of Directors

<u>Director:</u>	<u>Nominating Member Affiliation:</u>
Pierre Chagnon – Chair	County of Chautauqua
David Spann – Vice-Chair	Soil & Water Conservation District
David Shepherd - Secretary	Holmberg Foundation
David Wesp– Treasurer	Town of Ellery
Jim Andrews	Town of Busti
Linda Barber	Chautauqua Watershed Conservancy
Sally Carlson	Town of North Harmony
Vince Horrigan/George Borrello	County of Chautauqua (ex officio)
Ken Shearer	County Chamber of Commerce

## Special Recognitions

The Alliance wishes to recognize that we as a community continually stand on the shoulders of those who have gone before us. Special appreciation to all those listed below and to the many more who remain unnamed.

**CLMC participants:** Linda Barber, Chuck Battaglia, Bill Boria, Craig Butler, Sally Carlson, Pierre Chagnon, Doug Champ, Jane Conroe, Rick Constantino, Fred Crosscut, Bill Daily, Jeff Diers, Tom Erlandson, Mark Geise, Tom Geisler, Lyle Hajdu, Vince Horrigan, John Jablonski, Joe Johnson, Don McCord , Wade Morse, Debbie Naybor, Andrew Nixon, Karen Rine, Kevin Sanvidge, Kim Sherwood, Mark Stow, Art Webster, Dave Wilson, Tad Wright and Chris Yates

**Leading the evolution from CLMC to an Alliance:** Linda Barber, Pierre Chagnon, Don Emhardt, Mark Geise, Lyle Hajdu, Vince Horrigan, Don McCord, Dave McCoy, Randy Sweeney and Tad Wright.

**Funders:** The Lenna Foundation, Ralph C Sheldon Foundation, Chautauqua Region Community Foundation, Holmberg Foundation and the County of Chautauqua.

# Appendix A

## 2017 May Member Meeting Minutes

Thursday, May 10, 2017

4:00 p.m. at Stow Senior Center

Directors Present: Jim Andrews, Linda Barber, Sally Carlson, Pierre Chagnon, Vince Horrigan, Dave Shepherd, Dave Spann and Dave Wesp.

Absent: Ken Shearer.

Others in Attendance: Erin Brickley - Alliance Executive Director and Randall Perry - Alliance Project Manager. Doug Champ - Jamestown Riverfront Management Council & interested citizen. June Diethrick - Chautauqua Region Community Foundation. Craig Butler - Lawson Center.

Member Representatives in Attendance: Karen Rine - South & Center Chautauqua Lake Sewer District, John Jablonski & Mary Laumer - Chautauqua Watershed Conservancy (CWC), Cassie Brower - Chautauqua County Soil & Water Conservation District, Jim Cirbus, Jim & Debbie Wehrfritz - Chautauqua Lake Partnership (CLP), Doug Conroe, John & Kathy Ford - Chautauqua Lake Association (CLA) and Dave McCoy - Chautauqua County.

### **I. Call to Order:**

The second annual May Member Meeting of the Chautauqua Lake and Watershed Management Alliance (Alliance) commenced at 4:00 pm.

### **II. Review of the 2016 Annual Report:**

Ms. Barber reviewed highlights of the 2016 Annual Report. Mr. Chagnon commented that this organization has grown a lot faster than anticipated and that staff are learning quickly and adapting well.

### **III. Election of Directors:**

Ms. Barber advised that an alternate candidate, Karen Rine, had been put forward by the Chautauqua Lake Partnership (CLP) for the At-Large open director position. The recommended candidate as identified by the Governance committee for this position is David Shepherd from the Holmberg Foundation. Ms. Barber noted that the CLP submission did not conform to the required (via By-Laws) 5 day advance notice and therefore could not be counted and Mr. Wehrfritz commented that he felt the voting process was not clear. Ms. Brickley acknowledged there evidently had been some confusion during the voting process and made the suggestion to simply count all votes as submitted which was agreed to by all in attendance. A total of 19 Members

submitted their completed 2017 Member Voting Form. One member, NYS Office of Parks, Recreation & Historic Preservation – Allegany Region abstained. Therefore, 18 Members actively participated in the voting process. With 27 total Members for 2016-2017, the 18 votes cast satisfied the By-Law requirement for a Member quorum required to complete the election. The County Executive Vince Horrigan, which is an ex officio position, carried with a total of 18 votes. Jim Andrews, who was recommended for the open Town/Village director position carried with 18 votes. For the open At-Large director position, the recommended candidate David Shepherd received 15 votes and Karen Rine received 3 votes. Therefore the recommended slate of candidates, Vince Horrigan (County), Jim Andrews (Towns/Villages) and David Shepherd (At-Large) were all elected to a new three year term of service to run 5/2017-5/2020.

**IV. Open Floor to Members:**

Ms. Barber opened the floor to any Member updates or upcoming events and/or comments from the general public in attendance. Please see May 10<sup>th</sup>, 2017 Board Meeting Minutes as Member updates from both the May Member meeting and the May Board meeting that were held consecutively are documented there.