
RFP for Professional Services for the Development of a 5-Year Implementation Strategy for the Management of Chautauqua Lake and its Watershed, Chautauqua County, New York

**Issued by: Chautauqua Lake & Watershed Management Alliance, Inc.
RFP ADDENDUM #1**

Date of Addendum: 09/21/2017

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. **Respondent shall take this Addendum into consideration when preparing and submitting its Proposal and acknowledge receipt of said Addendum with each Proposal submitted (sample acknowledgement form is attached).**

PROPOSAL SUBMITTAL DEADLINE

The **Proposal submittal deadline remains the same** and is not changed by this Addendum.

1.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP.

Item	Questions and Answers
1.1	<p><u>Question:</u> Do you have any modeling or water quality monitoring data that might be available at this time or following award?</p> <p><u>Answer:</u> Please see Sections 1.3, 3.2, 3.3, 9, and 15 (among others) of the 2010 Watershed Management Plan, the 2012 TMDL (multiple sections), and the 2013 Crescent Creek/Dewittville Pre-Implementation study (Section 4 and elsewhere). Also, historical and recent water quality data are available through the Citizens Statewide Lake Assessment Program (CSLAP), which can be accessed at: http://www.dec.ny.gov/lands/77881.html. Scientific research is ongoing in portions of the lake that may or may not be available and of interest to the successful proposer (depending on timing, applicability, etc.). Other data may be available, but this represents a majority of available data sources known at this time.</p>

1.2	<p><u>Question:</u> Do you have a list of completed water quality improvement projects to date (or potentially comprehensive stormwater management studies) besides those available on the Alliance website that might be available for review?</p> <p><u>Answer:</u> The information on the Alliance website is not exhaustive or project-specific. Individual member websites may have additional information, but there currently is no (known) comprehensive repository of completed, ongoing, or future projects. Details will be provided to the successful proposer by the Alliance and stakeholders through engagement by the consultant. Current Alliance-partnered projects within Chautauqua Lake and its Watershed include: seven (7) streambank stabilization sites along Goose Creek, Bemus Creek (x2), Ball Creek, Prendergast Creek, and Dutch Hollow Creek (x2); invasive species early detection project (mostly in lake); shoreline restoration and park improvement project (Celoron); and stormwater management engineering study (Lakewood/Busti). This represents a small sub-set of lake and watershed initiatives, and other stakeholders are or have been engaged in other projects through a variety of programs. Examples include, but are not limited to, Chautauqua County Occupancy/Bed Tax Lakes & Waterways Grant Program (multiple project types including streambank stabilization), Soil & Water Conservation District (multiple programs), USDA NRCS (agricultural and other), Chautauqua Lake Association (in-lake maintenance), Chautauqua Lake Partnership (chemical treatments and near-shore maintenance), Audubon Community Nature Center (invasive species management and other), Chautauqua Watershed Conservancy (education/outreach; lands conservation), and Chautauqua Institution (comprehensive stormwater management, shoreline BMPs, wastewater treatment upgrades, and other). These examples are provided for informational purposes and are not all-inclusive.</p>
1.3	<p><u>Question:</u> Just to clarify, are firm qualifications (including resumes, project examples, and the like) part of 20 page limit?</p> <p><u>Answer:</u> Yes, these components are part of the 20-page limit.</p>
1.4	<p><u>Question:</u> Do you need grant assistance on this project, and does that need to be considered under our project approach?</p> <p><u>Answer:</u> No, we do not require grant assistance on this project.</p>

1.5	<p><u>Question:</u> Are there budgetary expectations or constraints for the project?</p> <p><u>Answer:</u> As with any project, financial details are important, and we expect to see a clear connection between the proposed cost and proposed services offered (along with clearly stated assumptions). However, at this time, we have not disclosed a budgetary maximum, minimum, or range. Please consider carefully Section 2 of the RFP, which details our planned use of the Strategy, expectations for general format and general process, scope & deliverables, and schedule (i.e., our problem statement and the "what" "why" & "when" of the project). Several portions of the "how" of the project are being left to the discretion of each proposer based on their experience and sound professional judgment. We acknowledge that there are many different approaches that could satisfy our needs. We encourage proposals that offer good value, meet the requirements set forth in the RFP, account for stakeholder input, and adequately balance the costs of collection, interpretation, and integration of information with the impact of those pieces of information on the usefulness of the final Strategy.</p>
2.0 – INFORMATION	
The following item(s) are provided as a matter of information only to all respondents and do not modify the RFP.	
Item	Description
2.1	Attached to this Addendum is a sample form that may be used to acknowledge receipt of this Addendum (or other prior or subsequent Addenda), to be attached to each Proposal submitted.

END OF ADDENDUM – SEE ATTACHMENTS TO FOLLOW

ADDENDUM #1, ATTACHMENT 2.1

By affixing my name and signature below, I, _____, of the firm,
_____, hereby acknowledge receipt of the below-listed Addendum or
Addenda for the RFP to which I submit the enclosed Proposal for consideration. I have taken said Addendum or
Addenda into consideration when preparing and submitting this Proposal.

- Addendum #1, Date Issued: 09/21/2017

Name

Signature

Firm

Date